



CAGEFREEVOICES

**Cage Free
Voices**

Virtual

1. Have a meeting with your child and ask the following questions:

How do you feel about online classes?

What is your favorite time of day?

What makes you most comfortable when you're working?

2) Ask your student (8 years +) to fill out the chart with the assignments for the week. List the subjects at the top. You can use this template each week for assignments. **Check your email at the start of the week. Any live sessions with an instructor should be indicated on this chart as well.**

	Subject:	Subject:	Subject:	Subject:
Monday				
Tuesday				
Wednesday				
Thursday				
Friday				

3) Match Your Schedules



CFV -Creating Harmony

Matching Schedules

Matching:

Align your work schedule with your student's schedule.



Set a time deadline for classwork completion



“You have until 5pm to complete your assignments.”

Create a question box:

Place a bin or box in where your child(ren) can drop of questions. Instruct them to move on until you can address them.

Circle Back.

When you take a break from working, circle back. Answer any questions in the bin/box. Make sure you answer student questions during the timeframe in which your student's teachers have office hours. Email your student's instructors for questions you are unable to answer.

4) If Your Instructor Is Not Available



Draft an email with all questions gone unanswered and send it to your child's instructor(s) before the end of the day, so they will be able to see the email during office hours. Since you have a bin/box, this should be much easier to keep track of.



To be proactive, state in your email that you would like to request an extension if you do not hear from the instructor prior to the assignment deadline. Your email should be sent 24-48 hours before the deadline in order to ask for the extension.



Remember to be flexible with the schedule or guide the school system has provided. As long as the assignments are turned in on their due dates you have nothing to worry about. You may need to move on to another subject and discuss switching the subjects for the day with your child. Is math too complicated today? Replace it with Social Studies that was intended for another day and come back to math the day your child would have been working on Social Studies.



Check your email at the start of each day to see if teachers have responded and use teacher responses to navigate the course of the day.